1. Purpose

To describe the process for the transportation of laboratory animals.

1. Scope

This applies to all persons transporting animals at Montana State University (MSU).

1. Guidance

Animal transportation may be intrainstitutional, interinstitutional, or between a commercial or noncommercial source and a research facility. Careful planning for all types of transportation should occur to ensure animal safety and well-being. The process of transportation should provide an appropriate level of animal biosecurity while minimizing zoonotic risks, protecting against environmental extremes, avoiding overcrowding, providing for the animals’ physical, physiologic, or behavioral needs and comfort, and protecting the animals and personnel from physical trauma.

1. Interinstitutional Transportation (between MSU and another institution)

All interinstitutional transportation must be coordinated through the ARC Director or his/her designee to ensure state and federal requirements, veterinary oversight, transportation method in a temperature-controlled environment, documentation, institutional coordination and vendor (as applicable) is appropriate and complete prior to shipment.

1. Intrainstitutional Transportation (within MSU):
	1. General
2. Animals must be transported in cages approved by the ARC Director or his/her designee, and placed in a leakproof, shatterproof secondary container.
3. A University-owned vehicle must be used for transporting animals to buildings off campus. Personal vehicle use for transport is prohibited unless approved by the Attending Veterinarian (AV).
4. Transport vehicles must be temperature controlled and must be cleaned and sanitized after spills or potential contamination.
	1. Transporting Infected Animals

 The [Transporting Infected Animals Policy](https://www.montana.edu/orc/biosafety/policies/transporting-infected-animals.html) must be followed.

References: *Guide for the Care and Use of Laboratory Animals,* 8th edition pp. 107-108