BEGIN TITLE HERE IF IT REQUIRES THREE LINES.
BEGIN HERE IF ONLY TWO LINES.
USE ALL CAPITAL LETTERS

by

Your Name (First Middle Last)

A [thesis/dissertation/professional paper] submitted in partial fulfillment

of the requirements for the degree

of

Appropriate Degree (e.g. Master of Science)

in

Appropriate Program Name (e.g. Chemistry)

MONTANA STATE UNIVERSITY

Bozeman, Montana

Month and Year ETD is accepted by Grad School (e.g. December 2023)

©COPYRIGHT

by

Your Name (First Middle Last)

Year

All Rights Reserved

DEDICATION

 If you have not already, STOP HERE AND GO THROUGH THE STEP-BY-STEP FORMATTING INSTRUCTIONS (IN ORDER) ON THE ETD WEBSITE: <https://www.montana.edu/etd/formatting/standard-option.html>. The instructions include two instructional videos you must watch before using this template. If you skip these instructions, you will likely break some of the automatic features of the template, and it will cost you a lot of time and stress in the long run.

It will be easiest to copy and paste sections of your ETD into this template, as in, copy and paste your dedication text onto this page, separately copy and paste your acknowledgements text onto the next page, separately copy and paste your chapter one text under the chapter one title, etc. All of the title formatting is already done for you on these pages, so you do not need to “re-invent the wheel” by copying and pasting a huge wall of text and then going back to try to re-format these titles.

Delete if not using.

Dedication may be no longer than one page and should precede the acknowledgments page.

 The “Front Matter Title” accessibility style is used on this page’s title. There is no space above the title and a triple space below.

Paragraphs on this page are left aligned or justified, with the first line indented, and single spaced. There should be no additional space between paragraphs.

ACKNOWLEDGEMENTS

Delete if not using.

Acknowledgments are limited to one page. Consider that you may need to include a funding acknowledgement.

The “Front Matter Title” accessibility style is used on this page’s title. There is no space above the title and a triple space below.

Paragraphs on this page are left aligned or justified, with the first line indented, and double spaced. There should be no additional space between paragraphs.

VITA and/or AMERICAN INDIAN HERITAGE

Delete if not using.

If you include a vita, it can include background information such as full name of author, education, place of birth, and family heritage. The vita should be written in essay form in the third person and may not exceed one single-spaced page. Note that your document will be published in an open access database and that this information will be public.

American Indian/Alaska Native students wishing to include heritage and tribal information may do so as part of a vita or as a separate single-spaced page.

The “Front Matter Title” accessibility style is used on this page’s title. There is no space above the title and a triple space below.

Paragraphs on this page are left aligned or justified, with the first line indented, and single spaced. There should be no additional space between paragraphs.

TABLE OF CONTENTS

1. [CHAPTER ONE TITLE 1](#_Toc146625396)

[First Level Heading 1](#_Toc146625397)

[Second Level Headings: If Heading is too Long, Wrap to the Next Line, Single Spaced 1](#_Toc146625398)

[Third Level Heading 2](#_Toc146625399)

[Another First Level Heading 2](#_Toc146625400)

[Another Second Level Heading 2](#_Toc146625401)

[Another Third Level Heading 2](#_Toc146625402)

[Don’t Let Headings Sit at Bottom of the Page w/o Text Below 2](#_Toc146625403)

1. [TITLE OF CHAPTER TWO IN ALL CAPS 3](#_Toc146625404)

[Long Direct Quotes 3](#_Toc146625405)

[Footnotes 3](#_Toc146625406)

1. [TITLE OF CHAPTER THREE 4](#_Toc146625407)

[Accessibility 4](#_Toc146625408)

[Figure and Table General Guidelines 4](#_Toc146625409)

[Hint for Automatic List of Tables and List of Figures 11](#_Toc146625410)

1. [TITLE OF CHAPTER FOUR: EXAMPLE IF IT IS VERY LONG ALL CAPS, INVERTED PYRAMID STYLE, AND DOUBLE SPACED 12](#_Toc146625411)

[References Within a Chapter 12](#_Toc146625412)

[REFERENCES CITED 13](#_Toc146625413)

[APPENDICES 18](#_Toc146625415)

[APPENDIX A TITLE 19](#_Toc146625416)

[APPENDIX B TITLE 21](#_Toc146625417)

TABLE OF CONTENTS CONTINUED

LIST OF TABLES

Table Page

1. [Table 1. Physical characteristics and trout of 11 watersheds sampled in the headwaters of the Colorado River, 2008-2009. 5](#_Toc146624163)
2. [Table 2. Experimental results: Reaction rates of different catalysts. 6](#_Toc146624164)
3. [Table 3. Comparison of pH levels in different soil samples. 7](#_Toc146624165)
4. [Table 4. Elemental composition of Earth’s atmosphere. 7](#_Toc146624166)
5. [Table 5. Literary analysis of novels. 8](#_Toc146624167)
6. [Table 6. Comparison of artistic styles and techniques. 10](#_Toc146624168)
7. [Table A1. Any tables or figures in the Appendices need to have titles and captions like they do in the body text. 20](#_Toc146624169)

LIST OF TABLES CONTINUED

Table Page

LIST OF FIGURES

Figure Page

1. [Figure 1. Distribution of sampled watersheds, which are currently occupied by Colorado River cutthroat trout (Oncorhynchus clarki pleuriticus) in the upper Colorado River basin, based on level IV ecoregions boundaries. For creek name codes, see Table 1. 5](#_Toc146624202)
2. [Figure 2. NASA astronaut Sally K. Ride, STS-7 mission specialist, is seen sitting in the aft flight deck during deorbit preparations. Photo credit: NASA. 6](#_Toc146624203)

LIST OF FIGURES CONTINUED

Figure Page

GLOSSARY or NOMENCLATURE

Delete if not using. If using, match spacing of entries to List of Tables/List of Figures where each entry is single spaced, but there is a double space between entries.

ABSTRACT

Begin abstract here. **Single spaced and no more than 350 words**. Indent first line one full tab. The abstract must contain the following elements: (1) statement of the problem, (2) procedure or methods, (3) results, and (4) conclusions. Mathematical formulas, abbreviations, diagrams, and other illustrative materials should not be included. It should be written to be understood by a person who does not have expertise in the field.

CHAPTER ONE

TITLE OF CHAPTER ONE IN ALL CAPS

First Level Heading

Please follow [standard option formatting rules](https://www.montana.edu/etd/formatting/standard-option.html) while using this template. You are expected to follow all the rules laid out on the Sample Pages. There are two instructional videos cover HOW to use this template, which is a reduced version of the Sample Pages for ease of use.

Second Level Heading

The Styles in the Home tab are pre-set for all titles and headings, plus table and figure captions and long quotes. See the accessibility guidelines and template video on the [standard option formatting rules webpage](https://www.montana.edu/etd/formatting/standard-option.html) for information on using these headings. Headings should be used in order to structure your document like a traditional outline; you should never go from a chapter title to a second level heading and skip a first level heading. If you are not familiar with the concept of document outlines, see this [Grammarly.com article on outlines](https://www.grammarly.com/blog/how-to-write-outline/) for a very basic overview.

Third Level Heading.

 If you have technical questions on formatting, visit our [“How Do I…” formatting help page](https://www.montana.edu/etd/how-to/index.html) or use any search engine (such as Google) for additional information. If you need clarification on formatting rules, please feel free to reach out to the formatting advisor at gradformatting@montana.edu.

CHAPTER TWO

TITLE OF CHAPTER TWO IN ALL CAPS

Text begins here.

CHAPTER THREE

TITLE OF CHAPTER THREE IN ALL CAPS

Text begins here.

REFERENCES CITED

References begin here. References are single-spaced with a double-space in between citations. Students choose their citation style, typically in discussion with their advisor. All references must follow the same, consistent citation style.

The previous page and this page are an example of how to format your references if you DO have appendices. Use a References Cited divider page as shown in this example ONLY if you also have appendices. Use the “End Matter Title” accessibility style for this title in order for it to feed correctly into the automatic Table of Contents at the beginning of the document.

If you include URLs in your references, format them consistently throughout. For example, this URL <https://www.montana.edu/etd/> and this URL https://www.montana.edu/etd/ are formatted differently. Pick one of these styles for your ETD and use it consistently throughout.

Smith, J. D. (2020). The Art of Fiction: A Comprehensive Guide. Fiction Publications.

Johnson, A. B., & Thompson, C. D. (2019). The Effects of Examples on Example Health. Journal of Example Psychology, 25(2), 123-145. doi:10.example

National Institute of Example Studies. (2022). Climate Change and its Impacts. Retrieved from <https://www.example.gov/climate-change-impacts>

REFERENCES CITED

References begin here. References are single-spaced with a double-space in between citations. Students choose their citation style, typically in discussion with their advisor. All references must follow the same, consistent citation style.

This page is an example of how to format your references if you do NOT have any appendices. Type REFERENCES CITED (or the heading of your choice) at the top of the same page as your references, triple-spaced above your first reference entry. Use the “End Matter Title” accessibility style for this title in order for it to feed correctly into the automatic Table of Contents at the beginning of the document.

If you include URLs in your references, format them consistently throughout. For example, this URL <https://www.montana.edu/etd/> and this URL https://www.montana.edu/etd/ are formatted differently. Pick one of these styles for your ETD and use it consistently throughout.

Smith, J. D. (2020). The Art of Fiction: A Comprehensive Guide. Fiction Publications.

Johnson, A. B., & Thompson, C. D. (2019). The Effects of Examples on Example Health. Journal of Example Psychology, 25(2), 123-145. doi:10.example

National Institute of Example Studies. (2022). Climate Change and its Impacts. Retrieved from <https://www.example.gov/climate-change-impacts>

APPENDICES

APPENDIX A

APPENDIX A TITLE

Appendix A content begins here. Use these separator pages for your appendices if you have MORE THAN ONE.

Continue to follow ETD formatting in the Appendices where applicable. For example, original writing like a paragraph of text and a few figures should be formatted according to Graduate School guidelines. A copy of a letter that was sent as part of a student’s research should be formatted exactly as it was sent.

Table A1. Any tables or figures in the Appendices need to have titles and captions like they do in the body text.

|  |  |  |
| --- | --- | --- |
| Fruit | Quantity (per day) | Color |
| Apple | 2 | Red |
| Banana | 1 | Yellow |
| Orange | 3 | Orange |
| Strawberry | 10 | Red |
| Kiwi | 2 | Green |

Tables and figures in the appendices can be numbered in several different ways. They can continue numbering from the body text; they can restart numbering at 1; they can restart numbering but be proceeded by the letter of the appendix such as in this example. Pick one way of numbering and be consistent.

APPENDIX B

APPENDIX B TITLE

Appendix B content begins here.

APPENDIX

APPENDIX TITLE

Appendix content begins here. Use the previous separator page if you only have ONE appendix.