

Minutes of **University Graduate Council**
November 16, 2010

Present: Chair William Ruff (EDUC), Vice Chair Warren Jones (ENGR), Tim McDermott (AG), Bonita Peterson (BUS), Carl Fox (DGE), Jane Scharff (NURS), John Neumeier for Yves Idzerda (L&S-Science), and Kristen Jentges (STUDENT).

Also in attendance were Donna Negaard (DGE), Marilyn Lockhart (EDUC), and Nic Ward (IE).

Meeting commenced at 1:05 p.m. in 114 Sherrick Hall.

Approval of Minutes

- Minutes for October 26, 2010 – moved, seconded and **unanimously approved**.

Open Campus Forum

None

UGC Committee Reports

None

Graduate Certificate in College Teaching

- a. College professors often receive a PhD in their field, but typically don't have a background in education.
 - a. Ideal certificate for GTAs and aspiring faculty.
- b. Students would complete 12 credits to earn the certificate, which would include a practicum or internship requirement that would be tailored to the student's interests and goals.
- c. Each student would be paired with a mentor.
- d. The courses are already being taught and some are offered online.
 - a. Many courses are offered nights and weekends because degree candidates in Education are typically already working full-time.
- e. It would be challenging for a PhD candidate to complete 12 credits outside of their degree requirements. They would also need additional funding from their departments.
 - a. The Education department could approach NSF for funding.

Motion: Moved to recommend the Graduate Certificate in College Teaching proposal for approval. Motion seconded, and approved.

Graduate Representatives

- a. Proposed policy revision: "The Division of Graduate Education appoints the Graduate Representative at the time the student submits their Program of Study. *A Graduate*

Representative must be a tenured or tenure-track faculty member from a department outside of the degree granting department. This member must have a terminal degree in their field. The Division of Graduate Education will notify, via e-mail, each committee member of the appointment within three weeks of receiving the proposed committee from the department.

Motion: Moved to approve the proposed policy revision. Motion seconded, and approved.

Tuition Waivers

- a. Montana State University and University of Montana have put forth a proposal to provide out-of-state graduate assistants with special tuition rates that would be equal or comparable to resident tuition.
 - a. This would include international students.

Graduate Education Fees

- a. DGE is considering increasing the application fee and giving some portion to the departments.
 - a. Carl will research fees at other universities and take those under consideration.
- b. It would also be beneficial to have a continuous enrollment fee for students that don't plan to register for a semester, but need to use the library or other MSU resources.

Seamless Industrial Engineering Masters

- a. The purpose of the proposed seamless masters' is to allow our top Industrial Engineering students to complete their BS & MS degrees concurrently.
 - a. The department hopes that this will increase enrollment in their undergraduate and graduate programs by providing incentive for students to attend and remain at MSU.
 - b. It should also increase the quality of students that go on to complete a master's degree.
- b. Students would use 6 credits of IE 4XX level credits towards their BS & their MS.
 - a. Industrial Engineering currently requires 128 credits to earn a BS, and 31 credits to earn a MS. Both degree requirements exceed the university minimums.
- c. There are three focus areas aside from the general IE degree.
 - a. Human Factors
 - b. Management engineering
 - c. Operations research
- d. Kansas State University, Rochester Institute of Technology, and Columbia University, offer similar seamless programs, so this would make MSU more competitive among US institutions.
- e. IE students must be enrolled as an MSU undergraduate; they also must have a GPA of 3.25 or higher. They should have completed 80 credits towards their BS degree, have at least 12 credits remaining to complete their undergraduate degree, and they must be accepted into the MS program by DGE before they graduate with their BS.
- f. Students graduating with a seamless degree are more qualified and are earning higher salaries.

- a. They are also getting more attention from employers that are aware of these seamless programs.

Motion: Moved to recommend the seamless IE proposal for approval. Motion seconded, and approved.

Degree Candidacy

- a. MSU doesn't have a formalized process for advancing our graduates to candidacy.
- b. This is an issue relative to NSF, and could be an issue with other entities.

Vice Chair

- c. Warren Jones was nominated.

Motion: Nomination seconded, and unanimously approved.

Meeting adjourned at 3:05 p.m.

Catherine Dale, UGC Secretary
Division of Graduate Education