Life of an incident of academic dishonesty: Instructor's perspective

You see evidence of academic dishonesty:

Gather documentation (e.g., papers, witness statements) and request a meeting with the student.



You meet informally with student:

You "personally and privately advise the student that there is reason to believe the student has committed an act that constitutes academic misconduct."

The student has an opportunity to respond.

The instructor weighs the student's response, and decides if an infraction occurred.

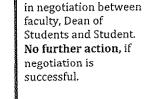


You decide NO INFRACTION occurred.

If you decide no infraction occurred, or there is insufficient evidence of an infraction, the matter is closed. No further action. Student may appeal faculty decision to the Department Head.

Student may appeal Dept Head decision to Dean. Dean has final word.





Sanction is determined

If negotiation is unsuccessful, the University Student Conduct Board hears the case and decides the sanction. No further action, unless student appeals.

The student may

Conduct Board to

Provost has final

the Student

the Provost.

word.

appeal the ruling of



You decide an

infraction DID

occur

You decide on a sanction:

Your choices are:

- (a) oral reprimand
- (b) written reprimand
- (c) repeat work/alternate assignment
- (d) lower or failing grade on assignment
- (e) lower or failing grade in course

You may want to consult with your department chair or colleagues. If you consult with colleagues, do not share the student's name.

You decide to report infraction Provost's Office

You request the student be charged with a violation of the Student Conduct Code, allowing for a stronger sanction.

The Provost's Office logs the offense and its resolution.

> Multiple offenses for student

> > 5 years. No further action.

1st offense for student

Offense remains on student record for

Sanction is determined in negotiation between faculty, Dean of Students and Student. No further action. if negotiation is successful.

Student is referred

Student's Office for

disciplinary action.

to Dean of

additional

If negotiation is unsuccessful, the University Student Conduct Board hears the case and decides the sanction. No further action, unless student appeals.

You decide NOT to report infraction to Provost's Office

If you decide not to report the infraction to the Provost's Office, you apply the sanction and the matter is closed. We strongly encourage reporting infractions to the Provost's Office. Otherwise, should there be a recurrence, there will be no formal record of the past offense. No further action.

